



ST MARK'S ANGLICAN CHURCH  
**ARTS & CRAFT FESTIVAL 2019**  
Exhibitor Information

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**NOVEMBER 1 - 2, 2019**

ST MARK'S ANGLICAN CHURCH, CLAYFIELD  
CNR BONNEY AVE AND BELLEVUE TERRACE, CLAYFIELD

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Exhibitor Conditions of Entry

FOR MORE INFORMATION CONTACT: [ANGLICANCLAYFIELD@GMAIL.COM](mailto:ANGLICANCLAYFIELD@GMAIL.COM)



## Exhibitor Information

### Conditions of Entry

1. Return Expression of Interest as applicable.
2. Closing date for the return of the Entry Form – **Friday 18 October 2019**. Inventory Forms must accompany exhibits on delivery. Your inventory form needs to be **completed** with coding and numbering as per the price labels on each item and signed by the exhibitor before delivering to the venue.
3. It is the sole right of the “Arts & Craft Festival 2019” committee to decide the number and placement of all exhibits submitted.
4. Due to display limitations, each painter will be allocated **1m<sup>2</sup>** to display their work. All works must be suitably equipped for hanging. We encourage small works to be exhibited. Personalised display tags will be printed after receiving your inventory.
5. Unless sold, all exhibits are to remain on display until the conclusion of the weekend – **Sunday 3 November 2019**.
6. The exhibitor must deliver and collect all items during one of the stipulated times.
7. The “Arts & Craft Festival 2019” committee accepts no responsibility for items not collected within stipulated times.
8. All due care will be taken with exhibits, however, the committee accepts no liability for loss or damage of exhibits, whilst in its custody.
9. Insurance for the period of the show and the times when your property is in transit will be the sole responsibility of the exhibitor.



10. The commission rate is **25% of the pre-GST price** and will be retained by the “Arts & Craft Festival 2019” Committee. Exhibitor payments will be made within 14 days.  
**Payment will not be available at the time of collection.**
11. The Committee reserves the right to permit reproductions of any exhibits for advertising.
12. It is the responsibility of the exhibitor to mark each item with the item number and allocated code and the selling price (including GST if applicable) before delivery.
13. Payment of the GST to the ATO is the sole responsibility of the exhibitor.
14. Goods for sale will not be accepted without either the exhibitor’s ABN or a completed “Statement by a Supplier”.



## Delivery Times

Artworks are to be delivered to St Mark's Church Hall,  
Cnr Bonney Ave & Bellevue Tce, Clayfield

**No Appointment Necessary: THURSDAY 31 OCTOBER 2019**

**10.00 AM TO 5.00 PM**

*Outside these times please phone 3862 2221 to arrange a suitable time.*

## Arts & Crafts Collection Times

**SUNDAY 3 NOVEMBER 2019 BETWEEN 12PM AND 2PM**

*(outside these time by prior arrangement).*

*Payment for items sold (less 25% Commission on the pre-GST price)  
will be made within 14 days.*

**Thank you for your support, we look forward to an enjoyable event!**

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