



Fees and Charges Schedule and Policy

St Mark's Anglican Church

January 2017*



Service	Category	Fee or Charge	Notes
Weddings	Church	\$300.00	
	Celebrating Priest	\$200.00	
	Flowers	\$200.00	
	Music	\$100.00	
	Verger	\$100.00	
	Admin Charge	\$50.00	
	Total	\$950.00	
	Production of service sheet	\$50.00 plus cost per copy	This is the preferred option to ensure the Order of Service is correct.
Funerals	Church	\$500.00	Under normal circumstances these costs are charged to the family by the funeral director. The Rector, in consultation with the Churchwardens, may choose to waive part or all of the fees in particular circumstances (eg., in cases of financial hardship or for the funeral of a child).
	Flowers	\$150.00	
	Music	\$100.00	
	Officiating Priest	\$200.00*	
	Total	\$950.00	
	Production of Service Sheet	\$50.00 plus Cost per copy	Optional. May be supplied by Funeral Director or family.
	Audio Visual Support	\$100.00	Only if a slide presentation or the playing of recorded music is required. We can put a slide presentation together for you for an <i>additional</i> cost. NB. <i>Only St Mark's staff may operate the sound room equipment.</i>
	Use of Hall for Wake	\$30.00 per hour. Includes 10% GST	
Catering	Family to arrange this directly with caterer concerned.		
Interments, Rose Garden & Columbarium	Interment of Ashes in the Garden or Columbarium	\$100 per interment plus cost of plaque	In cases where there is a plaque only with no interment, an administration fee of \$50 is charged.
Duplicate Certificate of Baptism	Copy of Certificate if original lost	\$20.00	There is no charge for a Baptism service or for the first certificate. A donation envelope is sent to the family with the initial letter suggesting they make a donation.
Church Hall**	Usual Hourly Charge	\$30.00 per hour	Includes 10% GST
	Cost per hour for weekly bookings	Cost on application	
	Cost per hour for not for profit community groups	Cost on application	In all cases the cost of electricity used should at least be covered.
Tennis Court	Hourly Use	\$10.00	

Notes

* Adopted by the Parish Council on 29 November 2016

** Church groups such as the Ladies Guild, Craft Group etc are not charged for the use of the hall.